

## **MINUTES OF A REGULAR BOARD MEETING**

### **BOARD OF EDUCATION WINTHROP HARBOR SCHOOL DISTRICT #1 WINTHROP HARBOR, ILLINOIS**

**April 24, 2019**

Minutes of a regular public meeting of the Board of Education of School District Number 1, Lake County, Illinois, held in the Library of North Prairie Jr. High, in said School District at 7:00 P.M. on the 24th of April, 2019.

The meeting was called to order at 7:01 P.M. by President Rick Lambert and upon the roll being called, the following members of the Board of Education answered present: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Kimberly Young, and Rick Lambert.

Also present was Superintendent Jeffrey McCartney, Principals Carrie Nottingham and Summer Poepping, and Secretary to the Board Grayson Gilbert.

The Pledge of Allegiance was recited.

#### **RECOGNITION**

Students of the Month were congratulated and awarded a \$20.00 gift card to Barnes and Noble. The following students were recognized:

Tristen Coleman – Kindergarten  
Mia Rodriguez – 3<sup>rd</sup> Grade  
Tchelcie Delice – 5<sup>th</sup> Grade  
Jacob Good – 6<sup>th</sup> Grade

Rebecca Johnson received a staff recognition award.

#### **PUBLIC COMMENTS AND QUESTIONS**

President Rick Lambert opened the floor for public comments and questions at 7:07 P.M.

As there were no public comments or questions raised, the floor was closed at 7:07 P.M.

#### **MEETING OF NEW SCHOOL BOARD CALLED TO ORDER**

The meeting was called to order at 7:08 P.M. by President Rick Lambert and upon the roll being called, the following members of the Board of Education answered present: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert.

Also present was Superintendent Jeffrey McCartney, Principals Carrie Nottingham and Summer Poepping, and Secretary to the Board Grayson Gilbert.

## **OATH OF OFFICE**

Katherine Roane, Nicholas Dowdal, Lise McCarthy, and Laurel Wilson recited the following:

I, (name), do solemnly swear (or affirm) that I will faithfully discharge the duties of the office of member of the Board of Education of Winthrop Harbor School District, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear (or affirm) that:

I shall respect taxpayer interests by serving as a faithful protector of the School District's assets;

I shall encourage and respect the free expression of opinion by my fellow Board members and others who seek a hearing before the Board, while respecting the privacy of students and employees;

I shall recognize that a Board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public Board meeting; and

I shall abide by majority decisions of the Board, while retaining the right to seek changes in such decisions through ethical and constructive channels.

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the School District;

I shall foster with the Board extensive participation of the community, formulate goals, define outcomes, and set the course for Winthrop Harbor School District.

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's schools to advance the vision for Winthrop Harbor School District; and

I shall strive to work together with the District Superintendent to lead the School District toward fulfilling the vision the Board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

Upon complete of the oath of office, Katherine Roane, Nicholas Dowdal, Lise McCarthy, and Laurel Wilson took their seats on the Board of Education at 7:11 P.M.

## **ELECTION OF OFFICERS**

Michelle Good nominated Rick Lambert as President of the Board of Education; there were no other nominations. Rick Lambert, being the only candidate nominated for the office of President, is declared elected by acclamation. RICK LAMBERT IS ELECTED PRESIDENT OF THE BOARD OF EDUCATION.

Rick Lambert nominated Michelle Good as Vice President of the Board of Education; there were no other nominations. Michelle Good, being the only candidate nominated for the office of Vice President, is declared elected by acclamation. MICHELLE GOOD IS ELECTED VICE PRESIDENT OF THE BOARD OF EDUCATION.

Nicholas Dowdal nominated himself as Secretary of the Board of Education; Gene Ellison nominated himself as Secretary of the Board of Education. On roll call, the following members voted for Nicholas Dowdal: Nicholas Dowdal, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. On roll call, the following members voted for Gene Ellison: Gene Ellison and Michelle Good. NICHOLAS DOWDAL IS ELECTED SECRETARY OF THE BOARD OF EDUCATION.

Rick Lambert nominated Lise McCarthy as Treasurer of the Board of Education; there were no other nominations. Lise McCarthy, being the only candidate nominated for the office of Treasurer, is declared elected by acclamation. LISE MCCARTHY IS ELECTED TREASURER OF THE BOARD OF EDUCATION.

#### **ESTABLISHING TIME AND DATE FOR REGULAR MEETINGS**

MOTION by Rick Lambert for the Regular Board Meetings to be held at 7:00 P.M. on the 4<sup>th</sup> Wednesday of every month save those specified in the Information Items section of the Board Packet; SECOND by Michelle Good. Upon roll call, the following members voted AYE: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. MOTION CARRIED.

#### **COMMITTEE APPOINTMENTS**

The appointments to oversee the following committees were appointed:

Laurel Wilson was appointed to oversee the SEDOL committee.

Any other committee appointments in the future will be decided upon interest and need.

#### **CONSENT AGENDA**

MOTION by Lise McCarthy to approve consent agenda items; SECOND by Michelle Good. Upon roll call, the following members voted AYE: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. MOTION CARRIED.

- A. Approval of April 24, 2019 Regular Meeting Agenda, March 20, 2019 Regular Meeting Minutes, March 20, 2019 Closed Meeting Minutes, and March 20, 2019 Special Meeting Minutes.
- B. Financial
  - a. Expenditure Reports for March
  - b. Revenue Reports for March
  - c. Treasurer's Report for March
  - d. Fund Balance Report for March
  - e. Payment of Bills and Reimbursements for April
  - f. Student Activities for March
- C. Resignation of Faye Rivera

#### **INFORMATION ITEMS**

Principals Nottingham and Poepping addressed the Board regarding recent testing at both school locations, the upcoming 5k Techno Trot event on May 4<sup>th</sup>, as well as upcoming events pertaining to an author visit at North Prairie, a rendition of the Glum Princess at Westfield, and upcoming conferences.

Grayson Gilbert briefed the Board of a recent FOIA request seeking information on retiring teachers email addresses. Grayson provided the teacher's District email addresses, and satisfied the request in a timely manner.

Grayson Gilbert provided additional information to the Board of Ed. concerning the tax extension figures received from the last year's tax levy, and spoke toward the recommended budget figures needing to be revised.

Supt. McCartney briefed the Board of the recommendations to the Board from PRESS services for the Board policy manual. The District will be looking to adopt the language and footnote changes at the upcoming Board meeting in May.

#### **ACTION ITEMS**

MOTION by Rick Lambert to transfer remaining bond dollars from PMA to O & M Fund; SECOND by Michelle Good. Upon roll call, the following members voted AYE: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. MOTION CARRIED.

MOTION by Michelle Good to approve Board policy changes; SECOND by Gene Ellison. Upon roll call, the following members voted AYE: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. MOTION CARRIED.

#### **FRIDAY PHONE CALL**

Supt. McCartney spoke to the updated calendar based on the usage of snow days, an upcoming mutual concerns meeting between representatives of the Union and a teacher with regard to facilitating high-level learners, what use the District will have in continuing service with Help-Key, as well as the potential of utilizing Frontline for sub-calling purposes in the upcoming school year.

Additionally, Board President Rick Lambert spoke to the Board regarding the Superintendent evaluation tool. He provided each member of the Board with a copy of the tool, asked them to look through it and come to the next Board meeting with any suggestions for edits, and informed them that by June, the Board will be looking to discuss Supt. McCartney's performance and subsequently schedule a time to go over the review with him.

#### **CLOSED SESSION**

MOTION by Gene Ellison to move into closed session; SECOND by Nicholas Dowdal. Upon roll call, the following members voted AYE: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. MOTION CARRIED.

MOTION by Gene Ellison to exit closed session; SECOND by Michelle Good. Upon roll call, the following members voted AYE: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. MOTION CARRIED.

#### **POST CLOSED SESSION ACTION ITEMS**

MOTION by Nicholas Dowdal to approve Grayson Gilbert 2018-19 Contract; SECOND by Laurel Wilson. Upon roll call, the following members voted AYE: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. MOTION CARRIED.

MOTION by Michelle Good to approve Grayson Gilbert 2019-20 Contract; SECOND by Katherine Roane. Upon roll call, the following members voted AYE: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. MOTION CARRIED.

MOTION by Laurel Wilson to approve Summer Poepping 2018-19 Contract; SECOND by Gene Ellison. Upon roll call, the following members voted AYE: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. MOTION CARRIED.

MOTION by Gene Ellison to approve Summer Poepping 2019-20 Contract; SECOND by Michelle Good. Upon roll call, the following members voted AYE: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. MOTION CARRIED.

MOTION by Lise McCarthy to approve Carrie Nottingham 2018-19 Contract; SECOND by Gene Ellison. Upon roll call, the following members voted AYE: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. MOTION CARRIED.

MOTION by Katherine Roane to approve Carrie Nottingham 2019-20 Contract; SECOND by Lise McCarthy. Upon roll call, the following members voted AYE: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. MOTION CARRIED.

**ADJOURNMENT**

MOTION by Rick Lambert to adjourn; SECOND by Katherine Roane. Upon roll call, the following members voted AYE: Nicholas Dowdal, Gene Ellison, Michelle Good, Lise McCarthy, Laurel Wilson, Katherine Roane, and Rick Lambert. MOTION CARRIED.

These minutes were transcribed by Grayson Gilbert.

ATTEST:



Nicholas Dowdal  
Board of Education, Secretary  
Winthrop Harbor School District #1  
Winthrop Harbor, Illinois



Rick Lambert  
Board of Education, President  
Winthrop Harbor School District #1  
Winthrop Harbor, Illinois

